

Public Safety Committee - January 7, 2019

The Public Safety Committee met on Monday, January 7, 2019 at Noon in the Council Chambers at City Hall.

Present: Jay Christensen, Jeanna Rudolph & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Jane Smith, Fire Chief Roger Bissen

Chairman Christensen called the meeting to order.

It was moved by Rudolph and seconded by Schaben to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

The Committee reviewed noted updates to the Fire Department Constitution and By-Laws. Fire Chief Bissen will make additional suggested revisions to the Fire Department Constitution and By-Laws and send both documents by email to committee members for review. Once finalized, Chief Bissen will present the amended Constitution and By-Laws to the Harlan Fire Department members for review and a vote of the members. Final approval is subject to City Council approval.

With all business completed, the meeting was adjourned.

*"These minutes are as recorded by the City Clerk and are subject to Council approval at the next regular meeting."*

Public Safety Committee - January 17, 2019

The Public Safety Committee met on Thursday, January 17, 2019 at 1:00 p.m. in the Council Chambers at City Hall.

Present: Jay Christensen, Jeanna Rudolph & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Jane Smith, Fire Chief Roger Bissen

Chairman Christensen called the meeting to order.

It was moved by Rudolph and seconded by Schaben to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

The Fire Department Board met on Monday, January 14, 2019 and requested additional changes to the amended Fire Department Constitution and By-Laws. The Public Safety Committee reviewed the requested changes.

The Public Safety Committee has scheduled a meeting on Tuesday, January 22, 2019 at 4:30 p.m., to discuss the requested changes with some of the Fire Department Board members.

With all business completed, the meeting was adjourned.

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Public Safety Committee - January 22, 2019

The Public Safety Committee met on Tuesday, January 22, 2019 at 4:30 p.m. in the Council Chambers at City Hall.

Present: Jay Christensen, Jeanna Rudolph & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Sharon Kroger, Jane Smith, Fire Chief Roger Bissen, Chad Butler, Bruce Blum and Tim Pederson

Chairman Christensen called the meeting to order.

It was moved by Schaben and seconded by Rudolph to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

The Public Safety Committee and the Fire Department Board members discussed changes made to the Fire Department Constitution and By-Laws. The Committee made a recommendation to add verbiage to Article III, Section 1 of the By-Laws, to include "Donations to the City of Harlan, for a specified purpose be deposited at City Hall".

Chief Bissen will make the necessary changes and present the updated By-Laws and Constitution to the members of the Fire Department for a vote.

Final approval will be made by the City Council.

With all business completed, the meeting was adjourned.

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Public Safety Committee - May 10, 2019

The Public Safety Committee met on Friday, May 10, 2019 at 12:00 noon in the Council Chambers at City Hall.

Present: Jay Christensen, Jeanna Rudolph & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Sharon Kroger, Gene Gettys, Jane Smith, Fire Chief Roger Bissen, Chad Butler, Bruce Blum and Tim Pederson

Chairman Christensen called the meeting to order.

A motion was made by Rudolph and seconded by Schaben to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

The Public Safety Committee and the Fire Department Board members discussed changes made to the Fire Department Constitution and By-Laws. The Committee made the following motions as recommendations to the Council.

A motion was made by Schaben, seconded by Rudolph to add Section 3 to Article II of the Constitution:

**SECTION 3.** *Voting power on the Board shall consist of the Chief, two Assistant Chiefs, two Captains, three Lieutenants and the two members elected by the Department. The President shall only vote if there is a tie vote on any action item taken by the Board. The Secretary shall not have any voting power on the Board.*

The motion carried unanimously.

A motion was made by Rudolph, seconded by Schaben to approve the Fire Department Constitution and By-Law changes made online during the meeting. The motion carried unanimously.

A motion was made by Schaben, seconded by Rudolph to approve the Automatic Mutual-Aid Agreement between the Harlan Fire Department and Kirkman Fire Department with one change to the first sentence of Note #1: This Automatic Aid Agreement is put in place to assist our neighboring Fire Department when **either** lack personnel to respond. The motion carried unanimously.

City staff will make the necessary changes and present the updated By-Laws and Constitution to the members of the Fire Department for a vote.

Final approval will be made by the City Council.

With all business completed, the meeting was adjourned.

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Public Safety Committee - May 22, 2019

The Public Safety Committee met on Wednesday, May 22, 2019 at 12:00 noon in the Council Chambers at City Hall.

Present: Jay Christensen, Jeanna Rudolph & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Gene Gettys, Jane Smith, Fire Chief Roger Bissen

Chairman Christensen called the meeting to order.

A motion was made by Rudolph and seconded by Schaben to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

The Public Safety Committee discussed the proposed Automatic Mutual-Aid Agreement between the City of Harlan Fire Department and the Kirkman Fire Department, owned by Douglas Township. No action was taken.

With all business completed, the meeting was adjourned.

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Public Safety Committee - September 24, 2019

The Public Safety Committee met on Tuesday, September 24, 2019 at 11:30 a.m. in the Council Chambers at City Hall.

Present: Jay Christensen, Jeanna Rudolph & Troy Schaben

Absent: None

Also Present: Mayor Mike Kolbe, Gene Gettys, Jane Smith, Fire Chief Roger Bissen, Marv Travis, Kelli Miller and Dave Hraha, IAMU Director of Member Services

Chairman Christensen called the meeting to order.

A motion was made by Schaben and seconded by Rudolph to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

The Public Safety Committee discussed the Regional Safety Coordinator position through IAMU. Dave Hraha, Director of Member Services stated IAMU would like to establish a West Central Iowa Regional Safety Coordinator position to live and work in the geographic area. They would like the following ten cities (Anita, Harlan, Lake View, Logan, Missouri Valley, Oakland, Sac City, Templeton, Wall Lake and Woodbine) to enter into the 28E Joint Intergovernmental Action agreement and share the cost of \$130,000. Harlan's estimated share would be \$33,558, split with HMU, for a cost of \$16,779.00 each. The cities current cost is \$4,107.74. IAMU would like a decision by November 1<sup>st</sup>. No action was taken.

Also discussed was prohibiting vaping and e-cigarettes in public parks.

With all business completed, the meeting was adjourned.

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